

DRAFT – Attachment A
Minutes of the Population Technical Advisory Committee
Wednesday, September 29, 2006

MEMBERS PRESENT:

Arizona State University – Tom Rex
University of Arizona – Alberta Charney ¹
Department of Commerce – Kent Ennis
Department of Economic Security – Linda Strock / Peter Kozy
Department of Health Services – Richard Porter
Department of Revenue - Diane Sosinski
Department of Transportation – Jami Garrison
Maricopa Association of Governments – Anubhav Bagley
Pima Association of Governments – Sandra Holland
Central Arizona Association of Governments – Jack Tomasik
Western Arizona Council of Governments – David Barber
Inter-Tribal Council of Arizona – Norm Petersen
* City of Phoenix – Tim Tilton
* State Land Department – Mila Hill

MEMBERS ABSENT:

Northern Arizona University
Department of Education
Department of Water Resources
Northern Arizona Council of Governments
Southeastern Arizona Governments Organization
County Supervisors Association of Arizona
League of Arizona Cities & Towns
The Navajo Nation
* Department of Environmental Quality
* Department of Insurance
* Yuma Metropolitan Planning Organization

ALSO PRESENT:

Allen Barnes, Department of Economic Security
Van Braswell, Department of Economic Security
Warren Brown, Cornell University ¹
Carla Carter, Facilitator
Samuel Colón, Department of Economic Security
Dennis Doby, Department of Economic Security
John Fan, Department of Economic Security
Susan Kanzler, Department of Economic Security
Jeff Romine, Maricopa Association of Governments
Jessica Smitherman, Department of Commerce

¹ Participating by teleconference

* Non-voting member

1. Call to Order.

Richard Porter called the meeting to order at 10:37 am.

2. Approval of Minutes of Prior POPTAC Meeting.

Richard Porter asked for comments or corrections of the minutes from the prior meeting and called for a motion to approve the minutes.

A motion to approve the minutes was made by Linda Strock and seconded by Sandra Holland. The motion carried by majority vote.

3. New business/Call to the Audience.

No new business.

4. Report on the Arizona Data Estimates and Projections Task Force (ADEPT).

Kent Ennis reported on the task force and highlighted three activities. First, the task force is planning to have a survey conducted by NAU to assess the current level of demand for population estimates, projections and labor market information produced by DES. Second, the task force will review best practices in population estimates and projections and is contracting with a consultant to provide information to the group on best practices. Third, the task force is contracting with ACCRA (formerly the American Chamber of Commerce) to collect information on best practices for labor market information.

5. Status of Evaluation Report by Dr. Warren Brown.

Warren Brown has been working with DES for over a year, initially evaluating the level of accuracy for the 2000 population estimates as compared to other states. Now he is looking at the individual components of the estimates. The report was presented to ADEPT on September 15th, and Dr. Brown received good written and oral comments from several dedicated individuals who pointed out shortcomings in the report. Dr. Brown is now changing the status to draft, giving wider circulation to POPTAC and asking for additional feedback. He plans to rerun the evaluation of the housing unit method to review occupancy for total housing units. He would also like to make sure that reviewers agree on the set of inputs used in the report. Dr. Brown is already seeking information from DES staff and MAG that can be used to rerun analysis. He is also requesting access to COGs staff and dialog with Alberta Charney, Ron Gunderson and Tom Rex. Dr. Brown proposed that a POPTAC workgroup be established composed of these individuals, together with DES, to assist in the review of the report.

Dave Barber suggested that Lake Havasu or Mohave County be included in the workgroup. He also asked about the construction lag time for new housing stock. Dr. Brown replied that issues regarding construction lag time or the Census definition of a vacant unit which was brought up in an earlier meeting could not be addressed until he had an opportunity to make sure everyone is on the same page with the housing stock used in the study.

6. Status of July 1, 2006 County Population Estimates

Samuel Colón reported that two activities are underway right now. He emailed HUM inputs raw data to COG members for review. Also, the DES audit process has begun. Dave Barber asked if those selected for audit would undergo a 100% review. Samuel Colon replied yes.

Linda Strock discussed the schedule for the remainder of the year. The only scheduled meeting is December 1st. An additional meeting is proposed for November 17th to review draft county and sub-county estimates. This would be dependent on the completion of audit and local review process.

Anubhav Bagley asked when draft county estimates would be available. Samuel Colon said he hoped to have county estimates completed by the last week of October.

Linda Strock said another meeting may be scheduled for October 27th to provide an update report from Dr. Brown, once the working group has been established. Warren Brown said he should have new activity to report if he has received additional data from DES and has been able to meet with the group.

7. Facilitation of POPTAC Meetings

Linda Strock explained that DES would like to improve the communications process with POPTAC. DES staff is often focused on meeting deadlines, reviewing data and methods and other technical issues, but would like to focus more on fostering good communications with POPTAC. Toward that goal, DES has enlisted the services of a facilitator and introduced Carla Carter.

Carla Carter said that she was just observing the meeting today but would be taking on an active role at future meetings. She referred to the earlier presentation on the local data collection process and said she is interested in helping to build a collaborative culture. Right now, she wanted to develop a sense of current practices and her goal was to help the group achieve a higher level of performance. She informed the members that she would be communicating with some of them for feedback over the next month and invited anyone with interest to contact her directly. Her office number is 480-922-0043 and her email is CarlaCarter@changeexcellence.com

8. Status of 2006-2055 Sub-county Projections

Susan Kanzler reviewed the materials in the packet for the sub-county projections. She and John Fan are using GIS to develop the share of growth over the decade for various areas such as Census County Divisions by establishing one set of consistent boundaries. This would remove the effect of annexations and boundary changes so that areas with consistent boundaries could be compared for the 1990 and 2000 time periods.

9. Adjournment

The meeting was adjourned at approximately 11:25 am by Richard Porter.